Research and Creative Endeavor Grants
Supporting creative endeavors and research activities of Honors students

GOAL:
To provide Honors students with funding that will assist them to successfully complete a creative endeavor or research activity. We have two categories of funding, one for those students with demonstrated financial need (“Director’s Grants”) and a second for all students (“Scholar Grants”).

FUNDING:
We want to help you successfully complete your creative endeavor or research activity. Although we know that getting paid is important, this grant program is directed to providing funds for materials and supplies necessary for your project. A non-exhaustive list of such items include the purchase of materials, having a poster printed, equipment you need to conduct experiments, supplies, field computer, easels, travel, and application fees, etc.

ELIGIBILITY:
To participate in this program, you must be a full time undergraduate student in good standing in the NAU Honors Program during the term(s) you receive funding. For summer project work you must be enrolled to return to NAU as an undergraduate student in the upcoming fall semester. We will not award funds to support creative endeavors or research activity after you have graduated from NAU. We expect you to be enrolled for course credit during your participation in your work or study experience. For the Director’s grants, you must also have demonstrated financial need as determined by the Office of Financial Aid.

HOW TO APPLY:
Develop a proposal that is reviewed and approved by a faculty member who agrees to work with you as a mentor. You must develop your proposal and we will review it as such. Do not submit a proposal that a faculty member developed with your name attached. Your proposal should include the following five elements, even if you are not applying for academic credit:
1. A completed HON 485 proposal form (available at nau.edu/honors under the “Forms Center” in “Current Student Resources”);
2. A proposal that contains all the items listed on the HON 485 proposal form;
3. A clear description of how you intend to use the funds;
4. Description of any matching funds;
5. A letter of support from a faculty member who agrees to work with you as a mentor; and
6. If you are applying for Director’s Grants, please indicate that on your proposal

SUBMISSION:

You must hand deliver your application to the Honors Office by November 1 for a Spring semester funding request. For a Fall semester, academic year, or summer funding, you must submit your funding request by April 1. You can find application materials at nau.edu/honors under the “Forms Center” in Current Student Resources.

REVIEW PROCESS AND CRITERIA:

We will first screen your proposal to make sure it contains all the items listed above. If it does not, we will not consider your proposal any further. After this screening (including for financial need), each proposal will receive an in-depth review by members of the Honors Program staff and faculty. We will evaluate your proposal in term of how well you have addressed all the required elements in your narrative. We have no “typical” amount of funding per student in mind because each project and program of study has different funding needs and you should develop a budget accordingly. However, initial anticipated amounts will most likely not exceed $200.

REPORTING REQUIREMENTS:

At the mid-point of your project you must submit a short status report of two to three pages in length and a plan of work (one or two pages in length) for the next time segment. You must submit your report and plan of work to the Director of the Honors Program. Based upon the review of this report and a written recommendation from the mentor due at the same time, the Honors Director will determine whether or not to continue funding for your project. For year-long projects reports are due at end of the semester before the start of the next academic term (excluding winter intersession). For one-semester projects, the reports are due by the end of the seventh week of the term.

You must present your work, even if only in a preliminary form, at the Fall “Undergraduate Showcase” and the Spring Honors Symposium.

You must be willing to have your summary of your report posted onto the Honors web site for others to view.