The meeting was called to order at 3:03pm by Richard Rogers.

A. Welcome, Announcements, and Brief Reports
   1. The September 29, 2010 meeting minutes were approved.
   2. There was no Graduate Student Organization Report
   3. Dean’s Remarks—Ramona Mellott
      Ramona spoke on behalf of the GSO stating that they were continuing to work on becoming an independent organization on campus.
   4. UGC Subcommittee Updates—Evie Garcia
      Steve Barger has joined the Scholarship and Awards UGC subcommittee. More volunteers are needed for the Ad Hoc Dissertation Defense Committee.

B. Curricular Changes
         Meghan Warren said this program was for practicing physical therapists, not an entry level plan. It was not popular and the department was losing money in continuing to offer it. A motion was made to approve the deletion, seconded, and approved.
   2. College of Social and Behavioral Sciences.
Kris Swanson spoke on behalf of the new co-convened communications offering which deals with fashion merchandising. A motion to approve the co-convened class was made, seconded, and approved.


Rich Rogers said the new prefix for Communication Studies classes will be CST. A motion was made to approve the prefix change, seconded, and approved.

3. College of Education.

a. CTE  550 Grant Writing in Career and Technical Education. Course Change.

Rich Rogers said that despite no representative present the UGC could vote on this course change if no member had a questions since it involved minor changes about which the Review Subcommittee had had no questions or concerns. A motion to approve the changes was made, seconded, and approved.

4. Consent Agenda

a. ESE  581 Advanced Methods and Assessment in Special Education: Autism Spectrum Disorders. Course Change

A motion to approve the consent agenda was made, seconded, and approved.

C. Discussion Items

1. Fast Track Process Proposal Revised—Rich Rogers

Rich announced that revisions were made to the fast track proposal to make it relevant to graduate curriculum items since the original model was designed as an undergraduate tool. A few more minor wording changes were noted.

Some discussion followed concerning the CPA concept. Deb Larson was present to address these issues stating the CPAs were serving in an assistant role, not as decision makers. They began training this past week with Nicole Morrow and were making significant progress with understanding our university curricular processes. The purpose of the CPA is to assist faculty with the arduous task of processing the curricular forms. Use of a CPA is optional.

A motion was made to approve the fast track process, seconded, and approved with one opposed.

2. Transfer Credit Policy Revision: Issue Update—Rich Rogers

Last month Karen Puglesi opened conversation for the university to accept transfer credits from non-accredited institutions. It was agreed that no one seemed to be experiencing problems with the current policy. The issue was tabled until a proposal with supporting information is submitted to the committee.

3. ProQuest Electronic Theses and Dissertation (ETD) - Marlene Coles, ProQuest-UMI Representative

Marlene Coles, ProQuest-UMI representative, was invited to campus by the Graduate College to begin the discussion of the university moving from bound to electronic theses and dissertations with ProQuest-UMI. Marlene addressed the positive aspects of moving to electronic submission and publication. Benefits included ease of submission, quicker publishing, and cost savings to both the students and the university since the basic service is free. Many questions were answered with the overall UGC response being positive regarding the new process. The library staff is in support of moving the university in the ETD direction. Ramona Mellott and Evie Garcia will be presenting the ProQuest-UMI tool to the deans, department chairs, and program coordinators over the next few weeks then
it will be brought back to the UGC for final discussion. The meeting was adjourned at 5:00pm.

Vle 11/03/10; YEG reviewed 11/19/10