MINUTES
UNIVERSITY GRADUATE COMMITTEE
March 2, 2011

Members Present: Steve Barger (Psychology), Cindy Browder (Chemistry), Michael Costelloe (Criminal Justice), Patrick Deegan (Ex-Officio-Extended Campuses), Kathy Eastwood (Physics and Astronomy), Lena Gaddis (Educational Psychology), Y. Evie Garcia (Ex-Officio-Graduate College), Michelle Harris (Sociology), Tom Kolb (Forestry), Jennifer Kurth (Educational Specialties), Alan Lew (Geography, Planning and Recreation), Chris Lockwood (Business Administration), John Masserini (Music), Gretchen McAllister (Teaching and Learning), Eric Meeks (History), Ramona Mellott (Ex-Officio-Graduate Dean), Ishmael Munene (Educational Leadership), Karen Plager (Nursing), Lori Poloni-Staudinger (Politics and International Affairs), Richard Rogers - Chair (Applied Communication), Eryn Schneider (Graduate Student), Nandor Sieben (Mathematics and Statistics), Laura Taylor (Sub-Ex-officio- Cline Library), Paul Umhoefer (Earth Sciences and Environmental Sustainability), Niranjan Venkatraman (Engineering), Nicole Walker (English). Ric Wiggall (Educational Leadership), Jim Wilce (Anthropology).

Members Absent: Luis Fernandez (Sustainable Communities), Steve Hempleman (Biological Sciences), David Koerner (Physics & Astronomy), Cecilia Ojeda (Modern Languages), Anna Sosa (Communication Speech and Disorders), Alex Steenstra (MA in Administration), Meghan Warren (Physical Therapy).

Guests: Kathy Bohan (Ed Psych), Sharon Cardenas (MAST), Pattie Gibson (Educational Leadership), Mark Manone (Geography, Planning and Recreation), Marilyn McDonald (CASA), Catherine Medina (Educational Specialties), Norm Medoff (Applied Communication), Elizabeth Morrison (Extended Campuses), Julie Guess-Newsome (MAST), Ernesto Penado (Mechanical Engineering), Tom Rogers (MA in Administration), Brant Short (Applied Communication), Lisa Williams (CASA), Eric Yordy (Business Administration).

Graduate College: Victoria Endres, Tracy Botts.

The meeting was called to order at 3:05pm by Richard Rogers.

A. Welcome, Announcements, and Brief Reports

- A motion was made to approve the Minutes of the Feb. 2, 2011 meeting, seconded, and approved.

- Graduate Student Organization Report - Eryn Schneider presented the newly written constitution for the group who will be known as Graduate Student Government (GSG.) There was concern with limited membership representation. Extended Campus graduate students do not pay the Student Government Fee charged to Flagstaff campus students which help pay for student government and related services. The majority thought the entire NAU graduate student community needed to be represented. Eryn agreed to take the document back to GSO for reconsideration of extended campus participation.

  Eryn reminded those present that $9,000.00 in graduate student travel awards was available.

  Dean’s Remarks—Ramona Mellott

- 100% tuition remission for Graduate Assistants was approved by President Haeger. This has been a major goal for years.

- A list of graduate curricular definitions was passed out and discussed for clarity.
UGC Subcommittee Updates—Evie Garcia said there would be no update discussion due to the long meeting agenda. Updates will be reported next month.

B. Discussion Items

- UGC Chair Elect – Election
  Congratulations to Niranjan Venkatraman who is the UGC chair-elect for the 2011 – 2012 academic year.

C. Curricular Changes

1. W.A. Franke College of Business
      i. BA 642—Decision Modeling & Simulation. New Course.
      ii. BA 643—Business Consulting Practicum. New Course.
      iii. BA 659—Strategy and Leadership. New Course.

   Eric Yordy presented for the business college. Motions were made to approve the plan change and the new courses, seconded, and approved.

2. College of Engineering, Forestry, and Natural Sciences
   b. ME 575—Adaptive Materials and Systems. New Course (Co-convened w/ ME 475).

   Ernesto Penado discussed the need for the new engineering courses to be co-convened with undergraduate classes. Motions were made to approve the new courses, seconded, and approved.

   c. PM 591—Managing Projects in the Scientific Enterprise. New Course.

   Tom Rogers addressed the need for the new class. A motion was made to approve, seconded, and approved.


   Tom Kolb presented the need for the new forestry course. A motion to approve the new course was made, seconded, and approved.

      i. PHY 500—Teaching Physics. New Course.
      ii. PHY 520—Applications of Classical Physics. Course Change.
      iii. PHY 525—Scientific Communication. New Course.
      v. PHY 545—Experimental Techniques. New course.

   Kathy Eastwood gave justification for the applied physics plan change and resultant new courses. Motions were made to approve the plan change with each new course, seconded, and approved.

Julie Guess-Newsome and Sharon Cardenas addressed the new MAST plan. A motion to approve the plan was made, seconded, and approved.

3. College of Social and Behavioral Sciences

   Steven Barger presented the need for the plan change. A motion was made to approve the change, seconded, and approved.


   Norm Medoff detailed the need for the new communications course. A motion was made to approve the new course, seconded, and approved.

   c. CST 503—Communication in Instruction. Course Change.

   Brant Short addressed the course change. A motion was made to approve the change, seconded and approved.

   d. Anthropology Emphasis Changes.

   Jim Wilce explained the anthropology plan changes and new courses. A motion was made to approve the plan changes and new courses, seconded and approved.

   e. GSP 567—Applied GIS Laboratory. New Course.

   Mark Manone spoke of this new course that will replace a deleted one later in the consent agenda. A motion was made to approve the new course, seconded and approved pending changes to eliminate typos.

4. College of Education
   b. EPS 602—The American College Student. Course Change.

   Kathy Bohan addressed the above two items. A motion to approve was made, seconded, and approved for the plan change pending a revision of the justification section to eliminate references to “blocks” not in the catalog. EPS 602 required revisions that make the text of the syllabus consistent with the global perspective described on the proposal form. EPS 602 was tabled to the next UGC meeting.


   Catharine Medina addressed the above two items. For the plan change, Block A needed to be changed to indicate 12-18 units; the term “strands” changed to “concentrations.” Since ESE 526 was going from undergraduate (426) to graduate, the undergraduate
syllabus was required in order to evaluate changes. Both items were tabled until the April meeting to allow for revisions.


Pattie Gibson presented this plan change. A motion was made to approve, seconded, and approved.

5. Consent Agenda
   a. FCB Consent Agenda Documents (23 in all)
      i. CIS 510—Enterprise Database Concepts. Course Deletion.
      vi. CIS 610—Application Development. Course Deletion.
      viii. CIS 625—Topics in Information Systems. Course Deletion.
      x. ECO 586—International Economics. Course Deletion.
      xi. ECO 655—Economics of Public Policy. Course Deletion.
      xii. FIN 531—Investment Management. Course Deletion.
      xiii. FIN 551—Cases in Corporate Finance. Course Deletion.
          xv. FIN 600—Graduate Seminar in Finance. Course Deletion.
      xvii. MGT 550—Public Management. Course Deletion.
      xviii. MGT 600—Graduate Seminar in Management. Course Deletion.
      xix. BA 655—Control and Innovation. Course Deletion.
      xxi. MKT 580—International Marketing. Course Deletion.
      xxii. ACC 580—External Auditing and Attestation. Course Change.
   b. Miscellaneous Psychology Course Deletions (unrelated to plan change above).
      i. PSY 694—Ecological Psychology. Course Deletion.
      ii. PSY 630—Foundations of Health Psychology. Course Deletion.
      iii. PSY 656—Program Evaluation. Course Deletion.
      iv. PSY 675—History of Psychology. Course Deletion.
      v. PSY 561—Biological Bases of Behavior. Course Deletion.
   c. Master of Music Restructure Documents.
      x. MUP 658—Oratorio Choir. Course Deletion.
      i. NUR 643—Advanced Public Health Nursing II Clinical Practicum. Course Deletion.
      ii. NUR 642—Advanced Public Health Nursing II. Course Deletion.
iv. NUR 640—Advanced Public Health Nursing I. Course Deletion.
e. Geography, Planning and Recreation Deletions.
   i. GGR 522—Remote Sensing Techniques I. Course Deletion.
   ii. GGR 524—Remote Sensing Techniques III. Course Deletion.
   iii. GGR 525—Geographic Information Systems Lab. Course Deletion.
   v. GGR 545—Arid Lands. Course Deletion.
   vi. GGR 546—Arizona and the Southwest. Course Deletion.
   vii. GGR 547—Mountain and Highland Geography. Course Deletion.
   viii. GGR 551—Snow and Ice in Our Environment. Course Deletion.
   ix. GGR 574—Rural Economic Geography. Course Deletion.
   x. GGR 576—Geography of Tourism and Recreation. Course Deletion.
   xi. GGR 642—Rural Spatial Patterns. Course Deletion.
   xiii. PL 566—Legislative Internship. Course Deletion.
   xvi. PL 689—Professional Practicum. Course Deletion.

A motion was made, seconded, and approved to approve the consent agenda.

D. Fast Track Approval Report - Evie said the documents were still being reviewed. They will be posted when available. No action by the UGC is required for the fast track items.

E. Agenda Items for Future Meetings
   1. Master's students hooding process change

      The committee discussed the change in the master's hooding process change for the May 2011 commencement which prohibits students from requesting that a specific professor do the hooding. Questions were raised about whether the change might become permanent without graduate faculty approval. Chair Rich Rogers agrees to write a memo to the Associate Vice Provost for Academic Affairs and send the draft to the committee for feedback via email.

F. The meeting adjourned at 4:55pm

Vle 03/03/2011