MINUTES
UNIVERSITY GRADUATE COMMITTEE

February 4, 2009

Members Present: Karen Applequist- Chair (COE), Cynthia Childrey (Ex-Officio-Library), Patrick Deegan (Ex-Officio-Distance Learning), Ernie Dubendorfer (CEFNS), JeanAnn Foley - Sub. for Ward Cockrum (COE), Y. Evie Garcia (Ex-Officio-Graduate College), Michelle Harris - Sub. for Janine Schipper (SBS), Anne Hart (CHHS), Steve Hempleman (CEFNS), Alan Lew (SBS), Chris Lockwood (FCB), Ramona Mellott (Ex-Officio-Graduate Dean), Fernando Monroy (CEFNS), Ishmael Munene (COE), Lori Pashnik (COE), Nancy Paxton (CAL), Karen Plager (CHHS), Richard Rogers (SBS), Donelle Ruwe (CAL), Theresa Spang (GSO-Graduate Student), Lori Poloni-Staudinger (SBS), Nicole Walker (CAL).

Members Absent: Bruce Fox (ADM), Tom Kolb (CEFNS), Niranjan Venkatraman (CEFNS).

Faculty Senate Representative: Blase Scarnati, Absent

Guests: Steve Barger (SBS), Cindy Browder (CEFNS), Scott Reese (CAL), Krista Rodin (CAL), Lisa Williams (AIO), Eric Yordy (FCB).

Graduate College: Thomas Carpenter, Victoria Endres

1. The meeting was called to order at 3:05 pm. The minutes from the December 3, 2008 meeting were approved.

2. Remarks from the Dean.

- Ramona Mellott first addressed the UGC meeting date change from January 28 to today to enable members to attend President Haeger’s budget forum.

- She then addressed the shortfalls in the Graduate College budget stating that after give backs there will be a need to increase revenue. Dr. Mellott suggested this could be accomplished by raising the graduate application fee to $65.00. It now stands at $50.00 for degree seeking students. This would bring us in line with the other state universities, but would first need to be approved by ABOR.

- There are a variety of external fellowships available for qualified graduate students prompting a future workshop for those who process stipends-scholarships-fellowships. The date of this workshop will be announced at a later time.
3. Curriculum Change—Business Administration
ACC 505 Advanced Business Law (New Course).

MBA Plan Change—add ACC 650 to core courses; increases core course requirements and reduces elective course requirements.

Dr. Eric Yordy addressed the new business class, ACC 505 which will be co-convened with ACC 405 and the MBA plan changes necessary for this ten month intensive program.

A motion to approve the new class and plan changes was made, seconded, and approved.

4. Curriculum Change—Sociology and Social Work
Certificate in Gerontology Plan Deletion was tabled.

5. Curriculum Change—Nursing
NUR 510 Knowledge Development in Nursing (Course Change)—increase in credit hours from 2 to 3.
NUR 530 Methods in Nursing Research (Course Change)—increase in credit hours from 2 to 3.
NUR 605 Graduate Research Seminar (Course Change)—add co-requisites.
NUR 632 Outcomes and Evaluation: Rural Practice (Course Change)—increase credit hours from 2 to 3.
NUR 663 Family Primary Healthcare Practicum II (Course Change)—change to grading option from pass/fail.
NUR 665 Family Primary Healthcare Practicum II (Course Change)—change to grading option from pass/fail.
NUR 675 Advances Roles Transition (Course Change)—Co-requisite change.
Nursing Education—emphasis, Plan Change—adjustments to program of study requirements.
Nursing, Family Nurse Practitioner emphasis, Plan Change—adjustments to program of study requirements.
Nursing, Public Health emphasis, Plan Change—adjustments to program of study requirements.

Karen Plager said the changes are to enhance the nursing program while gearing the practicum courses towards being prerequisites for a doctoral program either here someday or at another university. The plan changes addressed the enhancements made to the courses with credit increases, grading option changes, or co-requisite changes.

A motion to approve all of the nursing curriculum changes was made, seconded, and approved.
6. Consent Agenda
ACC 580 External Auditing and Attestation (Course Change)—delete one prerequisite.
ACC 650 Financial Reporting and Statement Analysis (Course Change)—course number change (ACC 550 to ACC 650).
BA 500, 501, 503, 504, 510 Course Deletions.
BA 502, 506, 590, 596 Course Deletions.
BA 651 Customers, Markets and Organizations (Course Change)—credit hour change.
COM 690 Communication Project (Course Change)—increase in maximum term enrollment.
COM 698 Seminar in Communication Theory (Course Change)—increase in number of times to repeat course with different content.
ENG 524 Fundamentals of Second Language Teaching (Course Change)—Remove prerequisite.
FOR 524 Aerial Photo Interpretation (Course Change)—change to lecture only.
A motion to approve the consent agenda was made, seconded, and approved.

Ramona Mellott opened the discussion by saying NAU is going to use the term “integrated programs” instead of “3+2” or “4+1” since it is a better fit for what is being proposed.
Proposed four questions to be addressed:
1. What admission standards would be enforced with GPA requirement? Ramona suggested 3.25.
2. How many hours should already be completed at NAU? It was suggested by the group that most of the undergraduate degree should be complete.
3. Will the GPA be in the major area of study or overall?
4. Transfer credits – should they be allowed? “Double-dipping” of baccalaureate classes could apply to the integrated programs but not in regular programs. Departments would have the option to “dis-allow” double-dipping credits for integrated programs under their jurisdiction.

Items noted for further discussion are as follows:
• How much should the UGC be involved with the integrated programs resulted in the group agreeing it would be a policy change not program change put forth by departments and between departments.

• New application forms unique to integrated programs was suggested.

• Calculation of tuition needs to be addressed as well as advising issues.

• IUG designation of classes would be needed for statistical monitoring.

• Overlaps must be upward level bound, in other words, master level classes taken rather than baccalaureate level.

Please see the UGC page under the Graduate College website for documents discussed or handed out at the February 4, 2009 meeting regarding the NAU integrated program concept.

8. By-laws discussion.

Karen Applequist opened the discussion on the nearly complete UGC by-laws. Noted items below:

• The by-laws research team found that the Faculty Senate does not have a policy governing UGC membership. They have colleges represented.

• The UGC committee members are leaning towards departmental representation which would mean 28 representatives. It was debated if this was too large of a group to effectively get items resolved. An opt-out option would be included so that this number would more than likely be lower.

• It was agreed that a 40% attendance quota would signify a quorum. In this case a quorum would be eleven members present.

9. Additional Items.

There is an open space on the Review Committee for the remainder of this academic year. Lori Poloni-Staudinger volunteered if it works with her departmental schedule.

The Meeting was adjourned at 5:04PM.

Vle 02/12/09