

2019

Northern Arizona University
President's Achievement Award

Classified Staff or Service Professional Nomination Form

Nominee Name:	
Department:	
Phone Number:	
Box #:	
Job Title:	
Classified or Service Professional:	
Date of Hire at NAU:	
Employee ID (not SS#):	

Two references (in addition to the nominator) must be provided for the nomination to be complete. The nominating party must contact the references in advance to ensure they are willing to provide information to the selection committee about the nominee. In addition, they will need to sign off on the nomination form.

Nominator		Title		Box		Daytime Phone	
Reference		Title		Box		Daytime Phone	
Reference		Title		Box		Daytime Phone	

Please provide specific examples of the nominee's qualifications in the following areas:

- Complete job mastery and performance that **far** exceeds Northern Arizona University expectations. Include any departmental awards previously received and special accomplishments. *(200 minimum 300 word maximum)*

- Promotion of strong positive interpersonal relationships; works with others to create a sense of community in the workplace. (For example: strong work ethic, effective team member, etc.) (200 minimum 300 word maximum)

- Active support and loyalty to Northern Arizona University, its mission, values, and goals. (For example: demonstrates an awareness of and interest in the broader NAU perspective, etc.) *(200 minimum 300 word maximum)*

- Any other factors, not included above, that would support this person's commitment to the university community and demonstrate why they deserve this award. *(200 minimum 300 word maximum)*

By signing, signatories verify their endorsement of nominee.

Nominator Signature:	(Print Name) _____ Box _____	Date:
Supervisor Signature:	(Print Name) _____ Box _____	Date:
Dean/Dir/Dept Head Signature:	(Print Name) _____ Box _____	Date:
Vice President Signature:	(Print Name) _____ Box _____	Date:
Reference Signature:	(Print Name) _____ Box _____	Date:
Reference Signature:	(Print Name) _____ Box _____	Date:

Please submit the completed nomination form (with all required signatures)
by **February 15 at 5:00 pm** to Ryan Thomas, University Events, Box 4030, Flagstaff, AZ 86011.

Nominations may also be emailed to Ryan.E.Thomas@nau.edu.