



**School of Forestry**  
**Undergraduate Fire Ecology Certificate (401 Series Classes)**

**Class Information and Instructions Spring 2012**

**FOR 450: Fire Ecology for Professionals**  
**(course number for enrollment: 5985)**

Wildland fire is a disturbance force with important ecological and social implications in most of the world's ecosystems. This course integrates ecological and cultural aspects of wildland fire, providing a broad foundation for people interested in natural resource management, fire management, and ecological science.

**Textbook Information** (see instructions for purchasing your books in the next section)

**Required:** Sugihara et al. 2006. Fire in California's Ecosystems, Hardcover: 612 pages. University of California Press, 1<sup>st</sup> edition. ISBN: 0520246055

**Course Dates, February 13 to March 3, 2012**

The class begins February 13<sup>th</sup> with **online sessions** and requires web access and an NAU email account. Course readings and quizzes can be accessed online beginning February 13<sup>th</sup>. The **Flagstaff in-person session** will meet March 26-30, 2012, weekdays only, on the NAU Flagstaff Mountain Campus.

**Enrollment Deadlines** (see instructions for applying and enrolling below)

- **New students (who have never attended NAU or who have not attended for the past three semesters) will need to apply for admission as soon as possible prior to the course start date. You must be admitted and enrolled before you can access the class.**
- **Deadline to Apply for New Students:** Please apply no less than 2 weeks before the class starts.
- **Deadline to enroll:** February 18, 2012 (petition and fees required to enroll after this date). Please note that this date is actually after the course starts. We do not recommend enrolling after the course start date.
- **Deadline to drop (will not appear on your transcript):** February 22, 2012.
- **Deadline for 100% tuition refund (term fees are non-refundable after the course starts):** February 27, 2012.
- **Deadline to withdraw (a grade of W will appear on your transcript):** March 3, 2012. (Petition and fees are required to drop after this date).
- For additional information, please visit <http://extended.nau.edu/Calendar.aspx>.

**Course Cost**

- Arizona Resident rate for this class: \$1047.00 (includes tuition and fees).

- World-Wide University Rate (non-resident online students) for this class: \$1,647.00 (includes tuition and fees). Please note that this tuition rate only applies to students who started the program prior to Spring 2011.
- Non-resident rater for this class: \$2,247.00 (includes tuition and fees).
- For additional information regarding tuition rates, please visit the Extended Campuses tuition web page at <http://extended.nau.edu/TuitionCosts.aspx>.

**Payment Deadlines** (see instructions for paying your tuition in the next section)

You must pay your tuition on or before **January 9, 2012**, or you will be automatically enrolled into the payment plan and charged the \$125 non-refundable fee (see [www.nau.edu/bursar](http://www.nau.edu/bursar)).

- If you need to drop the class for any reason, note that the deadline for a tuition refund is February 27, 2012. Term fees are non-refundable if you drop the class after the start date.

## Application and Enrollment Instructions

### STEP 1: Apply to Northern Arizona University

- Please see the document entitled **Application Instructions** for detailed application instructions.
- Please note that the application process to NAU can take one to two weeks so please apply as early as possible.

### STEP 2: Enroll in the Course

- Go to [www.nau.edu/louie](http://www.nau.edu/louie) and log in using the NAU User Name and password.
- Follow links for "Enrollment" > "Add a Class." Select the Spring 2010 term. **Click the green "Change" button**, enter the appropriate course number (**5895**), and click "Enter."
- Add the class to your shopping cart and confirm your enrollment, using these links: "Next" > "Proceed" > "Finish Enrolling."

### STEP 3: Pay Tuition and Fees or Enroll in the Payment Plan

- Please pay your tuition and fees or arrange for invoicing prior to **January 9, 2012** to avoid being enrolled in the NAU payment plan. Students who enroll after **January 9, 2012** are expected to pay their tuition or arrange for billing within 24 hours of enrolling.
- If you qualify for WWU (World Wide University) Tuition Rates, please contact April Sandoval (928-523-6666 or [april.sandoval@nau.edu](mailto:april.sandoval@nau.edu)) to arrange for this tuition rate. Note: this tuition rate only applies to students who started the program prior to Spring 2011.
- See the NAU Bursar website ([www.nau.edu/bursar](http://www.nau.edu/bursar)) for details about available payment options. Online payment using a major credit card is the most efficient payment method.
- Please note that NAU no longer accepts Visa as a payment method.
- If your employer is planning on paying for the class, please contact April Sandoval (928-523-6666 or [april.sandoval@nau.edu](mailto:april.sandoval@nau.edu)) prior to the payment deadline to set up the invoicing process.
- You will be defaulted into the payment plan if you do not pay your tuition and fees prior to the first day of classes. Please note that enrollment in the payment plan incurs an additional \$125 fee.

### STEP 7: Purchase Your Textbooks

- If a textbook is required, please see the course page for information on how to purchase your textbook. You may purchase textbooks at the NAU Bookstore as well as outlets such as Amazon.

**STEP 8: Read the Course Webpage Before the Class Starts**

- Go to [www.nau.edu/401series](http://www.nau.edu/401series) and click on the course title. This will take you to the course webpage. Check back here frequently before the course starts. Announcements and general course info will be available. This includes hotel information, campus maps, additional textbook information and an introduction to the format of the course.

**STEP 9: Log into Your Class on the First Day (the link will not be visible until then)**

- Please note that starting in Fall 2011 classes **will NOT be delivered in Vista**. Instead all classes will be in our new course delivery system, BB Learn.
- Log in to the NAU BB Learn homepage ([www.bblearn.nau.edu](http://www.bblearn.nau.edu)), using the User Name and password given to you in the application process. You will not be able to access this page until you are enrolled.
- If you are new to online learning or this is the first class you have taken in BB Learn, you will want to take time to review the “TIPS” course link in BB Learn before proceeding.

**Contact Information****Program Inquiries**

April Sandoval  
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School of Forestry  
[April.Sandoval@nau.edu](mailto:April.Sandoval@nau.edu)  
928-523-6666

**Veteran Services**

928-523-8387  
[Veteran.Affairs@nau.edu](mailto:Veteran.Affairs@nau.edu)

**Financial Aid Main Number**

928-523-4951

**Registrar Main Number**

928-523-4109