


## CONTRACTING AND PURCHASING SERVICES POLICY MANUAL

 <b>NORTHERN ARIZONA UNIVERSITY</b>	<b>POLICY PUR 105-00</b>
	Section: 100 Ethical Considerations
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	Responsible office: Purchasing
	Origination date: 07/01/1996
<b>Subject: Anti-Kickback Guidelines</b>	Effective date: 07/01/1996
Source: University policy 41 United States Code § 51 et. seq., "Anti Kickback Act of 1986" FAR 3.502.2 and 52.203.7	Revision date:

### PURPOSE

To comply with the provisions of the Anti-Kickback Act of 1986 and to establish university policy prohibiting kickbacks.

### POLICY

#### **PUR 105-00-01: Anti-Kickback Definition**

Any money, fee, commission, credit, gift, gratuity, thing of value, or compensation of any kind that is provided, directly or indirectly, to any prime contractor, prime contractor employee, subcontractor, or subcontractor employee for the purpose of improperly obtaining or rewarding favorable treatment in connection with a subcontract relating to a prime contract

#### **PUR 105-00-02: Anti-Kickback Policy**

In connection with any contract between the University and another party, no University employee shall receive from, or offer to the other party, or an employee of the other party, a kickback.

#### **PUR 105-00-03: Reporting**

A University employee who becomes aware of a violation of this policy shall report such violation to a University vice president/provost. If the alleged violation concerns a vice president/provost, the violation should be reported to the University president.