


COMPTROLLER POLICY MANUAL

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|  | POLICY: CMP 105 |
| | Section: 100 General |
| | Page 1 of 1 |
| | Responsible office: Comptroller |
| | Origination date: 01/01/2000 |
| Subject: Fiscal Year-End Closing | Effective date: 01/01/2000 |
| | Revision date: 02/10/2016 |

PURPOSE

To define fiscal year-end closing responsibilities, processing deadlines and procedures.

SOURCE

University Policy

INTRODUCTION

NAU's fiscal year ends on June 30th. Financial Accounting Services (FAS) is responsible for establishing and coordinating fiscal year-end processing deadlines and procedures to ensure that financial transactions are posted timely and accurately for financial reporting purposes. Departments are responsible for adhering to the year-end deadlines and procedures.

CMP 105: Fiscal Year-End Closing Procedures

The fiscal year-end processing deadlines and procedures are posted to the PeopleSoft Financials SharePoint site at: <https://sharepoint.nau.edu/sites/psfinancials/projectinfo/default.aspx>