## **United States Secret Service**

## **Counterfeit Note Report**

## INSTRUCTIONS TO BANK:

- 1. Prepare two copies of this form for each suspected counterfeit note
- 2. Submit copies of completed form with each suspected counterfeit note to your LOCAL SECRET SERVICE OFFICE,
- 3. If desired, an additional copy of this form should be prepared and retained for your records.

This form is not subject to the requirements of P.L. 96-511 "Paperwork Reduction Act of 1980." 44 USC, Chapter 35, Section 3518 (c)(1)(A) states that, "...this chapter [Chapter 35] does not apply to the collection of information ... during the conduct of a Federal criminal investigation..."

FROM: (Indicate Bank's Name a	and Mailing Address (in	clude Zip Code))					DO NOT WRITE IN THIS SPACE
FROM: (Indicate Bank's Name and Mailing Address (include Zip Code))							DO NOT WAITE IN THIS STAGE
Telephone Number of Bank (include area code)							
Point-of-Contact (include extension and e-mail address, if applicable)							Classification Number
FOLD HERE IMPORTANT NOTICE							FOLD HERE
Bank tellers and persons surrendering the note should date and initial each counterfeit note with pen and ink in the border areas of the note for identification. If the person surrendering the note knows from whom he/she received it, or has a description of the passer, or his/her auto, or any other information, TELEPHONE the local Secret Service office IMMEDIATELY and hold the note. (The telephone number of your local Secret Service office can be found in the front cover of your telephone directory.) Otherwise, If no information is available, please mail the note to our local office on the day it is received.							
DESCRIPTION OF COUNTERFEIT NOTE OR RAISED NOTE (for raised note give serial number only)							
DENOMINATION	FEDERAL RESERVE BANK (Series 1996 - Letter/Number)  CHECK LETTER/QI						RANT NO.
CHECK LETTER/FACE PLATE	NO.	BACK PLATE NO.	SERIES	5	SERIAL NUMBE	R	
COUNTERFEIT NOTE RECEIVED FROM							
NAME OF CUSTOMER / BUSINESS							DATE OF DEPOSIT
CUSTOMER'S HOME ADDRESS							CUSTOMER'S HOME PHONE A/C
					*****		CUSTOMER'S BUSINESS PHONE A/C
NAME OF PERSON SURRENDERING AND INITIALING NOTE  NAME OF TELLER RECEIVING AND INITIAL						ND INITIALIN	IG NOTE
INFORMATION ABOUT COUNTERFEIT NOTE							
DOES THE CUSTOMER HAVE ANY INFORMATION AS TO THE SOURCE OF THE COUNTERFEIT?  WAS THERE ANY SUSPICIOUS ACTIVITY?  Yes No							
IS THIS A NON - CUSTOMER?							
REMARKS:							
DISPOSITION (For Secret Service Use Only)							
Genuine note and SSF 1604 returned to bank (Receipt No. )							Acknowledgement of Receipt returned to bank
Other (Specify)							Print 16 (80% 1000 114 1
LINITED STATES SECRE	T CEDVICE						SSE 1604 (03/3003)