


**COMPTROLLER TRAVEL POLICY MANUAL**

 <b>NORTHERN ARIZONA UNIVERSITY</b>	<b>POLICY: TRV 550-04</b>
	Section: 500 Travel
	Page 1 of 1
	Responsible office: Comptroller
	Origination date: 01/01/2000
<b>Subject: International Travel Policy</b>	Effective date: 01/01/2000
Source: University Policy <a href="#">State of Arizona Travel Policy</a> <a href="#">State of Arizona Travel Policy Supplements I - V</a> <a href="#">A.R.S. §38-621 through A.R.S. §38-627, A.R.S. § 35-192.02</a>	Revision date: 08/10/2009

**PURPOSE**

To provide additional policy on employee travel expenses and reimbursements for international travel.

**POLICY**

<b>TRV 550-04: Other International Restrictions</b>	<b>EXAMPLE 06</b>
<ol style="list-style-type: none"> <li>1. Items in policy of specific interest to international travel:                             <ol style="list-style-type: none"> <li>a. <a href="#">Rental vehicle expense definition</a>,</li> <li>b. <a href="#">TRV 515-03: Funding Sources item 3</a></li> <li>c. <a href="#">TRV 515-07: Personal Expenses item 1(i)</a></li> <li>d. <a href="#">TRV 525-03: Use of NAU Fleet Vehicles item 5</a></li> <li>e. <a href="#">TRV 525-04: Use of a Personal Motor Vehicle item 1(c)</a></li> <li>f. <a href="#">TRV 525-06: Rental Cars item 4(c)</a></li> <li>g. <a href="#">TRV 530-03: Airline travel under federal grants item 1</a></li> <li>h. <a href="#">TRV 535-01: General Lodging Policy item 7</a></li> <li>i. <a href="#">TRV 540-01: General Requirements for a Meal and Incidental Expense Reimbursement item 3</a></li> <li>j. <a href="#">TRV 560-02: Business and Personal Travel Combined item 4</a></li> </ol> </li> </ol>	