


COMPTROLLER TRAVEL POLICY MANUAL

 NORTHERN ARIZONA UNIVERSITY	POLICY: TRV 525-07
	Section: 500 Travel
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	Responsible office: Comptroller
	Origination date: 01/01/2000
Subject: Ground Transportation	Effective date: 01/01/2000
Source: University Policy State of Arizona Travel Policy State of Arizona Travel Policy Supplements I - V A.R.S. §38-621 through A.R.S. §38-627	Revision date: 07/01/2013

PURPOSE

To provide policy on transportation expenses and reimbursements.

LINKS

- [Annual Travel Certification form](#)
- [Authorized Driver Policy and Procedure](#)
- [Exhibit J form](#)
- [NAU Transportation Service Center General Info](#)
- [NAU Transportation Service Center Home Page](#)
- [Property and Liability Insurance Services](#)
- [State of Arizona Travel Policy Supplement I](#)

POLICY

TRV 525-07: Parking	
1. If department leadership has preapproved the use of an automobile, parking fees are reimbursable for fees if incurred at a temporary duty post, hotel for overnight lodging, etc.	
2. Valet parking fees are not reimbursable.	